

# SCHOOL BUS COUNCIL NOMINATING PETITION

## CSEA SEIU Local 2001

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Work Location: \_\_\_\_\_ Employer: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

**Please indicate the position(s) you are seeking.**

You may be elected as a steward AND as a state-wide officer or delegate.

PRESIDENT

TREASURER

VICE PRESIDENT

COUNCIL DELEGATE

SECRETARY

STEWARD

MCCUSKER TRUSTEE

This petition must be supported by at least two (2) members. To complete your nomination please **SIGN BELOW** and have at least two (2) other members sign.

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The petition may be delivered to a CSEA SEIU Local 2001 Staff Representative or mailed to:

CSEA SEIU Local 2001  
760 Capitol Avenue  
Hartford, CT 06106

See reverse for more information.

## Relevant provisions of the School Bus Council Bylaws

### Offices

**Section 4(a)** The officers of the Council/Chapter shall be President, Vice President, Secretary, and Treasurer.

**Section 4(c)** There shall be one steward per thirty (30) members or major fraction thereof, who assembled comprise the Stewards' Assembly. The Stewards shall be apportioned by CSEA in the same manner as CSEA convention delegates are apportioned.

**Section 15** There shall be one (1) elected trustee to serve as the School Bus Council/Chapter trustee to the *[Bernard Mccusker scholarship]fund*. This election shall occur at the same time as regular Officer and Steward elections.

**Section 4(a)** The Delegate Council shall be comprised of the Officers plus one (1) representative per one hundred (100) members or major fraction thereof in each yard, however, each yard shall be entitled to at least one (1) delegate.

### Meetings

**Section S(a)** Regular meetings of the Delegate Council shall be held no less than four (4) times per year.

**Section S(b)** Special meetings of the Delegate Council may be called at any time by the order of the President, or in his/her absence or incapacity, at the call of the Vice President. At least seven (7) days notice shall be given as to the exact date of any special meeting that will be held.

**Section S(f)** The Stewards' Assembly shall meet no less than one (1) time per year.

### Elections

**Section 10(b)** Elections shall be held no later than May 31 of each even-numbered year. All Officers, Stewards, and Delegate Council members shall be elected directly by the membership. Nominations shall be made in writing, signed by the candidate and at least two (2) other members, and received by CSEA no later than April 15 of each election year. There shall be one ballot for all seats. Candidates receiving the most votes will be deemed elected by the members.

**Section 9** Any School Bus Council/Chapter members in good standing shall be eligible for elective office, provided he/she has been a member of CSEA SEIU Local 2001 for at least one (1) year.

**Section 10(a)** Officers and other Delegate Council members shall be elected at large. Stewards shall be elected as apportioned.

### Duties of Officers and Stewards

**Section 11(a).** PRESIDENT: It shall be the duty of the President to preside at all meetings; to preserve the order, to decide all questions of order and to act as Chairperson of the Delegate Council and the Stewards' Assembly. The President shall enforce the Constitution and By-laws of this Council/Chapter and shall appoint all committees not otherwise provided for in these By-Laws and deemed necessary for the efficient operation of the Council, subject to the approval of the Delegate Council. The President shall also serve as Treasurer in the absence of the Treasurer due to the Treasurer's illness or unavailability or a vacancy in the Treasurer's office. The President by his or her election shall be an automatic delegate to the CSEA Executive Council.

**Section 11(b)** VICE-PRESIDENT: It shall be the duty of the Vice-President to assist the President in the performance of said duties and to assume all such duties in the absence of the President. The Vice President by his or her election shall be an automatic delegate to the CSEA Executive Council, if a second delegate seat is allotted to the School Bus Council. Otherwise, the Vice President by his or her election shall be the first alternate to the CSEA Executive Council. If not also elected as a Steward the Vice President, by his or her election shall be an automatic alternate delegate to the CSEA convention.

**Section 11(c)** SECRETARY: It shall be the duty of the Secretary to keep a record of the proceedings of the regular and special meetings of the Delegate Council. The Secretary shall conduct routine correspondence on behalf of the Council and make reports to, and correspond with, the Union when called upon to do so. The Secretary by his or her election shall be an automatic delegate to the CSEA Executive Council, if a third delegate seat is allotted to the School Bus Council. Otherwise, the Secretary by his or her election shall be the second alternate to the CSEA Executive Council. If not also elected as a Steward the Secretary by his or her election shall be an automatic alternate delegate to the CSEA convention.

**Section 11(d)** TREASURER: It shall be the duty of the Treasurer to keep a record account between the Council/Chapter and its members. The Treasurer shall receive all dues, special assessments and other lawful charges and receipt for same. The Treasurer shall deposit all money in an approved financial institution and keep a record of all money received and expended. The Treasurer shall pay all bills as ordered by the Council/Chapter. The Treasurer shall submit the books for audit once a year to the auditors elected by the Council Delegates, and to authorized agents of the CSEA SEIU Local 2001 when called upon to do so. The Treasurer may recommend and the Delegate Council may approve that the Council/Chapter treasury may be held in a custodial account by CSEA. The Treasurer by his or her election shall be an automatic delegate to the CSEA Executive Council, if a fourth delegate seat is allotted to the School Bus Council. Otherwise, the Vice President by his or her election shall be the third alternate to the CSEA Executive Council. If not also elected as a Steward the Treasurer by his or her election shall be an automatic alternate delegate to the CSEA convention.

**Section 11(a)** STEWARDS: Stewards shall be responsible for promoting the approved program of the School Bus Council, upholding the contract, and investigating and processing grievances. The Stewards shall by their election be automatic delegates to the CSEA Convention and to the Stewards' Assembly

**Section S(g)** The Stewards' Assembly shall ratify decisions made by the Delegate Council regarding statewide projects and modifications to the bylaws.